



stratfordroadpta@hotmail.com

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District website: [www.pobschools.org](http://www.pobschools.org)

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Date Submitted: \_\_\_\_\_

## Custodial Help Form

**\*\*\*Please fill out one week prior to event and place in Brian's mailbox (located in main office.)\*\*\***

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_ Location of Event: \_\_\_\_\_

Items needed:

Tables: \_\_\_\_\_ (amount)

Chairs: \_\_\_\_\_ (amount)

Extra Equipment needed ( i.e.: extension cords,)

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Additional Comments:

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Please use the back if a diagram is needed for placement of items.